

City of Monett
POSITION DESCRIPTION

Monjob51

JOB TITLE: Casino Attendant

DEPARTMENT: Parks

SALARY RANGE: Payroll – Level 1

IMMEDIATE SUPERVISOR: City Clerk

ESSENTIAL FUNCTIONS

- I. Scheduling and Maintenance Activities 100% Of Time
- A. Receives schedule of events, monitors schedule, readies facilities for the scheduled event assuring for accuracy and timeliness.
 - B. Monitors events and activities. Maintains a physical presence so as to assist and act as a resource as needed assuring for professionalism and the best PR for the City.
 - C. At the conclusion of the event, completes the break down, clean up, and put away assuring for thoroughness and timeliness. Maintains a log of activities.
 - D. Assists with and conducts minor repairs associated with painting, plumbing, carpentry, and plumbing projects assuring for safety, thoroughness, and timeliness.
 - E. Schedules out side vendors to complete repair projects as needed assuring that supervisor inputs and notification occurs.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying the position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor; subject to reasonable accommodations.

WORK ENVIRONMENT

- ◆ Average accessibility of all work sites required for the position.
- ◆ Average exposure to cramped spaces.
- ◆ Average exposure to heights.
- ◆ Average exposure to work safety hazards.
- ◆ Above-Average exposure to all types of weather.
- ◆ Above-Average exposure to a flexible work schedule.

PHYSICAL EFFORT

- ◆ Normal physical mobility: movement from place to place on the job, considering distance and speed.
- ◆ Normal physical agility: ability to maneuver body while in place.
- ◆ Normal physical strength to handle routine office materials and tools.
- ◆ Above-Normal physical strength to handle 70 lb. objects, considering frequency.
- ◆ Normal dexterity of hands and fingers.
- ◆ Normal physical balance: ability to maintain balance and physical control.
- ◆ Normal coordination, including eye/hand, hand/foot, etc.
- ◆ Normal endurance.

KNOWLEDGE REQUIREMENTS

- ◆ Completed high school or equivalent.
- ◆ Experience and proficiency with grounds assessment, painting, carpentry, plumbing, electrical, and lawn mowers.

MENTAL EFFORT

- ◆ Average concentration.
- ◆ Average memory.
- ◆ Average complexity of decision-making.
- ◆ Average time pressure of decision-making.
- ◆ Average analytical thinking.
- ◆ Average conceptual thinking.

COMMUNICATION

- ◆ Average verbal communication.
- ◆ Average written communication.

SENSORY ABILITIES

- ◆ Normal ability to see.
- ◆ Normal ability to distinguish colors.
- ◆ Normal ability to hear.
- ◆ Normal ability to smell.
- ◆ Normal sense of touch.
- ◆ Normal sense of taste.